

**SHELTER COVE BUILDING REQUEST**

**Email completed form to: [ARC@sheltercovepoa.com](mailto:ARC@sheltercovepoa.com)**

**REQUESTOR:** \_\_\_\_\_

Requestor's address \_\_\_\_\_

Phone # \_\_\_\_\_ Mobile: \_\_\_\_\_

**Date of Request:** \_\_\_\_\_ **Section:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**Type of building:** \_\_\_\_\_ **\* Sq. footage:** \_\_\_\_\_

\* Square footage is of living area (when measured to exterior walls), attached garages, carports or porches are not included.

**DESCRIPTION OF BUILDING:**

Foundation type: (Pier & Beam) \_\_\_\_\_ (Concrete) \_\_\_\_\_ (if other explain) \_\_\_\_\_

Exterior Walls: \_\_\_\_\_ Roof Type / Material: \_\_\_\_\_

Comments: \_\_\_\_\_

**Note: Plans and drawings must be submitted with this request and must include plot plan to ensure easements are adhered to. Request must be approved prior to any work commencing.**

**Est. Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

REQUEST REVIEWED BY:

Printed Name:

Signature:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A copy of this document must be posted or easily attainable (within 5 minutes) while the building is taking place.

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